

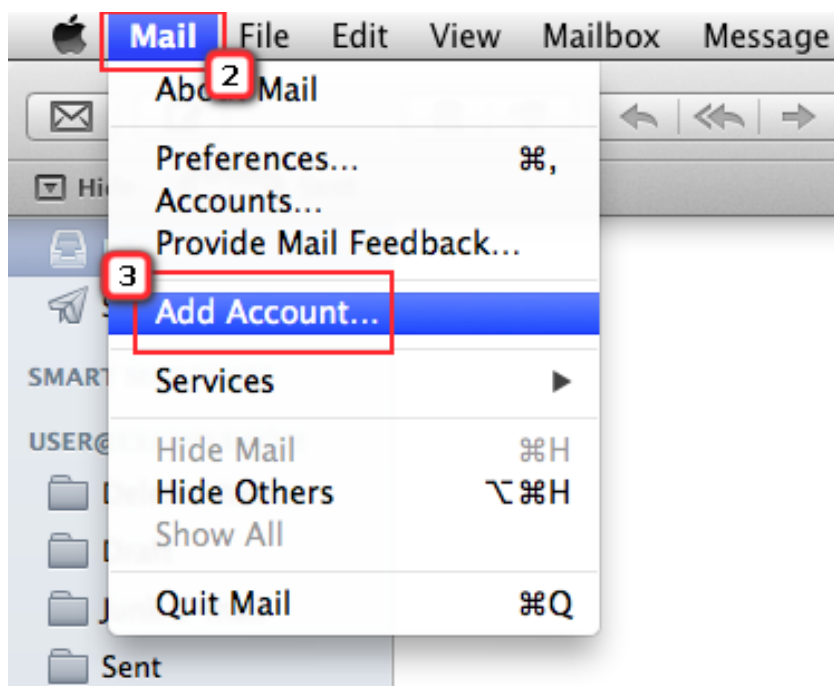
## How to setup an email account in Mac Mail :

1. Open <Mail>



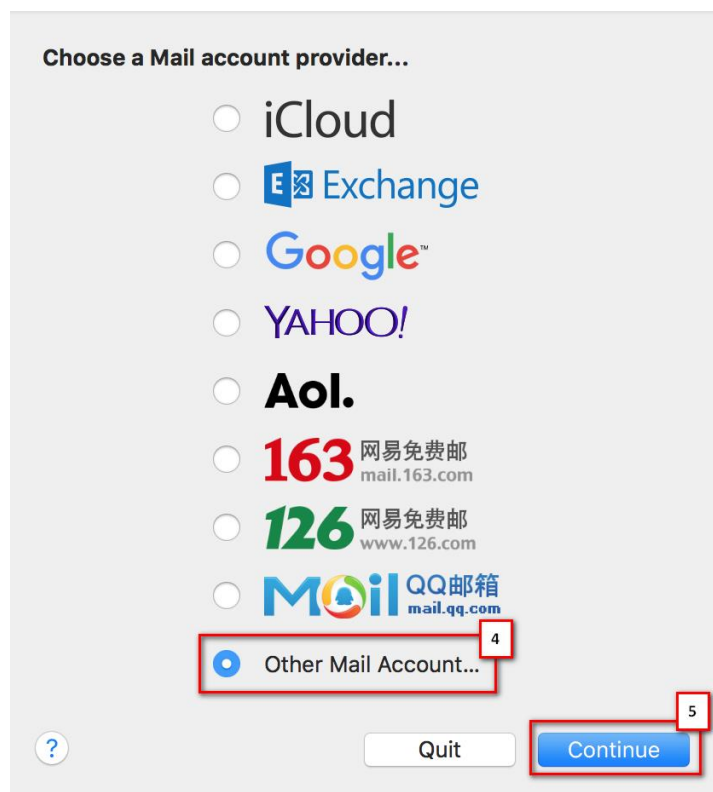
2. Click <Mail>

3. Click <Add Account...>

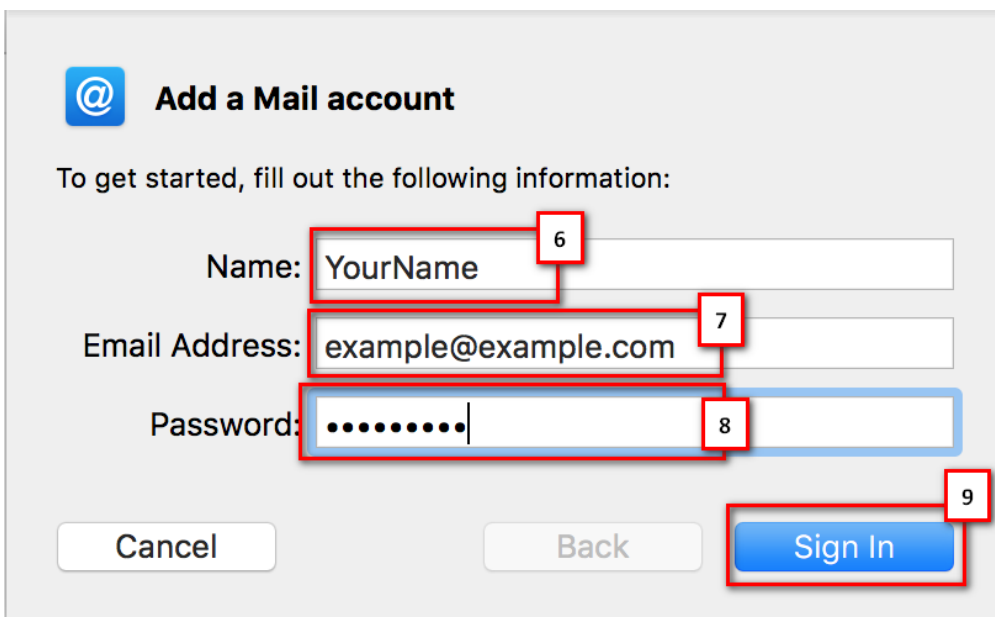


4. Select <Other Mail Account...>

5. Click <Continue>



6. **Name:** Enter your **preferred display name** (e.g. YourName)
7. **Email Address:** Enter your **email address** (e.g. example@example.com)
8. **Password:** Enter your **email password**
9. Click <Sign In>



The screenshot shows the 'Add a Mail account' dialog box. It features a blue '@' icon and the title 'Add a Mail account'. Below the title, it says 'To get started, fill out the following information:'. There are three input fields: 'Name:' with the text 'YourName', 'Email Address:' with the text 'example@example.com', and 'Password:' with a masked password '.....'. At the bottom, there are three buttons: 'Cancel', 'Back', and 'Sign In'. Red boxes and numbers 6 through 9 are overlaid on the image to indicate the steps: 6 points to the Name field, 7 to the Email Address field, 8 to the Password field, and 9 to the Sign In button.

**10. User Name :** Enter your **email address** (e.g. example@example.com)

**11. Password:** Enter your **email password**

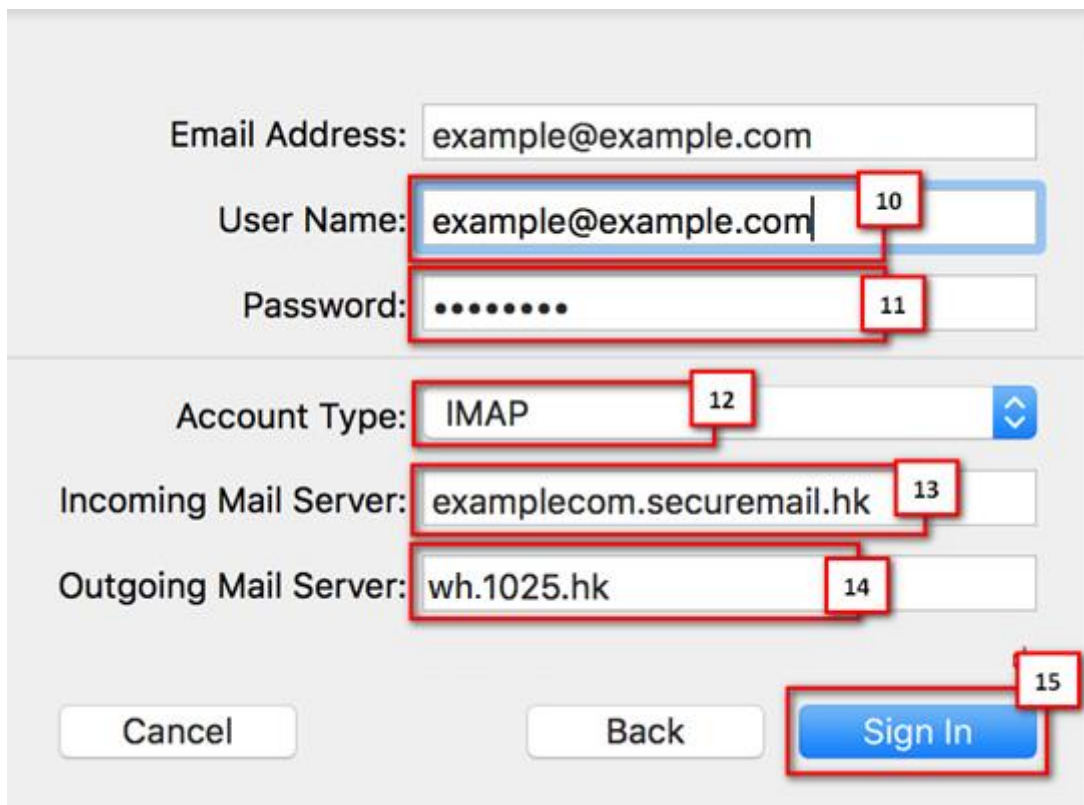
**12. Account Type:** Select <IMAP>

**13. Incoming Mail Server:** Enter <Domain without 'dot'> .securemail.hk  
(e.g. examplecom.securemail.hk)

**14. Outgoing Mail Server\*:** Enter <wh.1025.hk>

**15.** Click <Sign In>

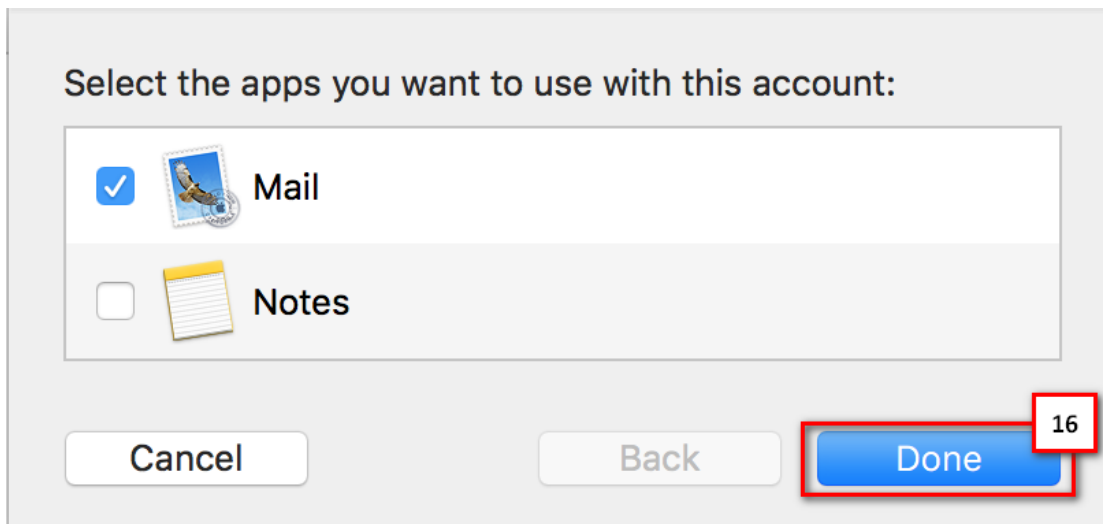
\* Not subscribed our SMTP service yet?  
Please contact Web Host Customer  
Service Department for more details:  
Phone: 2528 1683  
Email Address: service@webhost.com.hk



The screenshot shows the Mac Mail Setup dialog box with the following fields and callouts:

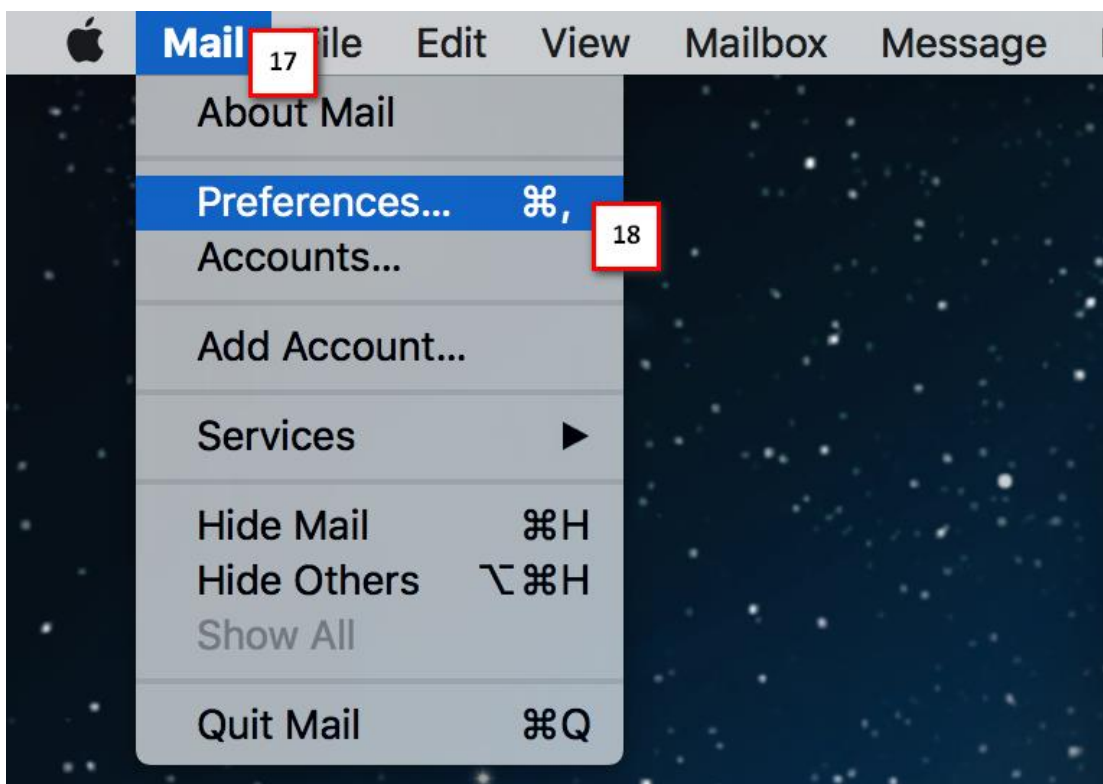
- Email Address: example@example.com
- User Name: example@example.com (callout 10)
- Password: ..... (callout 11)
- Account Type: IMAP (callout 12)
- Incoming Mail Server: examplecom.securemail.hk (callout 13)
- Outgoing Mail Server: wh.1025.hk (callout 14)
- Buttons: Cancel, Back, Sign In (callout 15)

16. Click <Done>

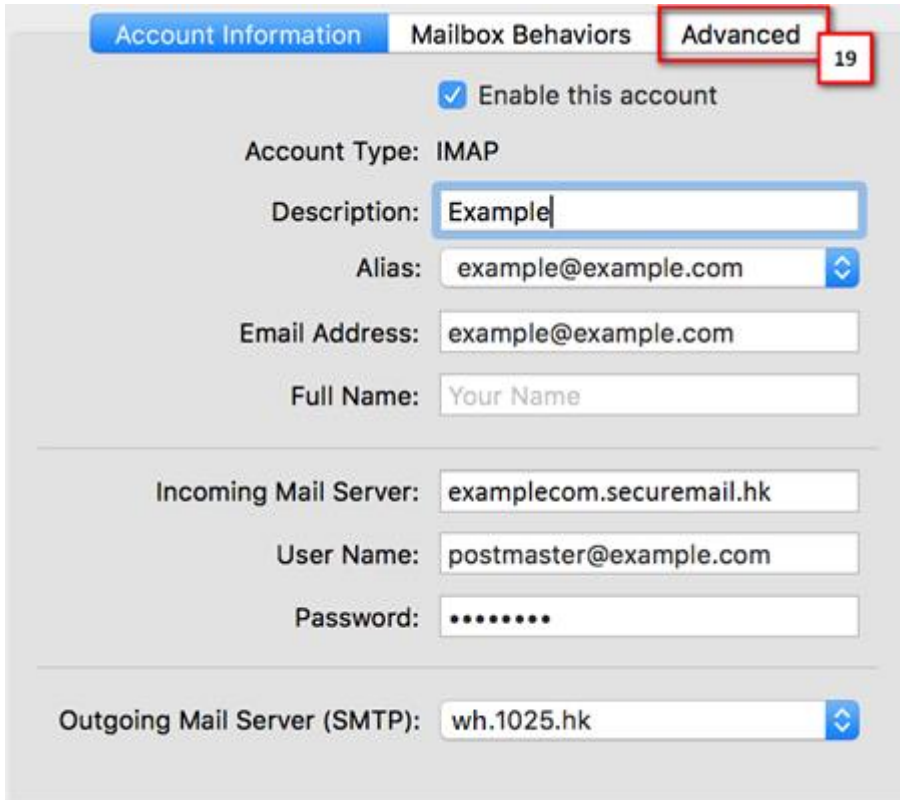


17. Click <Mail>

18. Click <Preferences...>

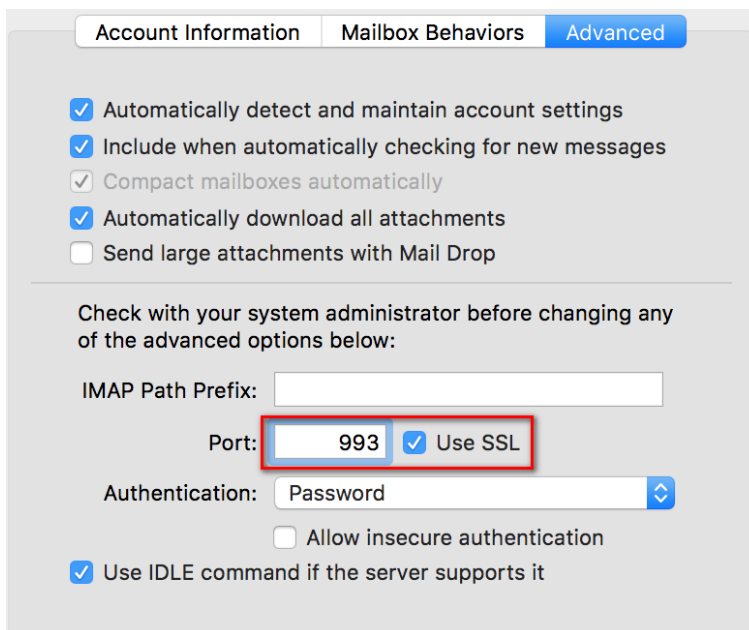


19. Go to <Advanced>



The screenshot shows the 'Advanced' tab of the Mail Setup Assistant. A red box highlights the 'Advanced' tab and a small box with the number '19' next to it. The 'Enable this account' checkbox is checked. The account type is IMAP. The description is 'Example'. The alias is 'example@example.com'. The email address is 'example@example.com'. The full name is 'Your Name'. The incoming mail server is 'examplecom.securemail.hk', the user name is 'postmaster@example.com', and the password is masked with dots. The outgoing mail server (SMTP) is 'wh.1025.hk'.

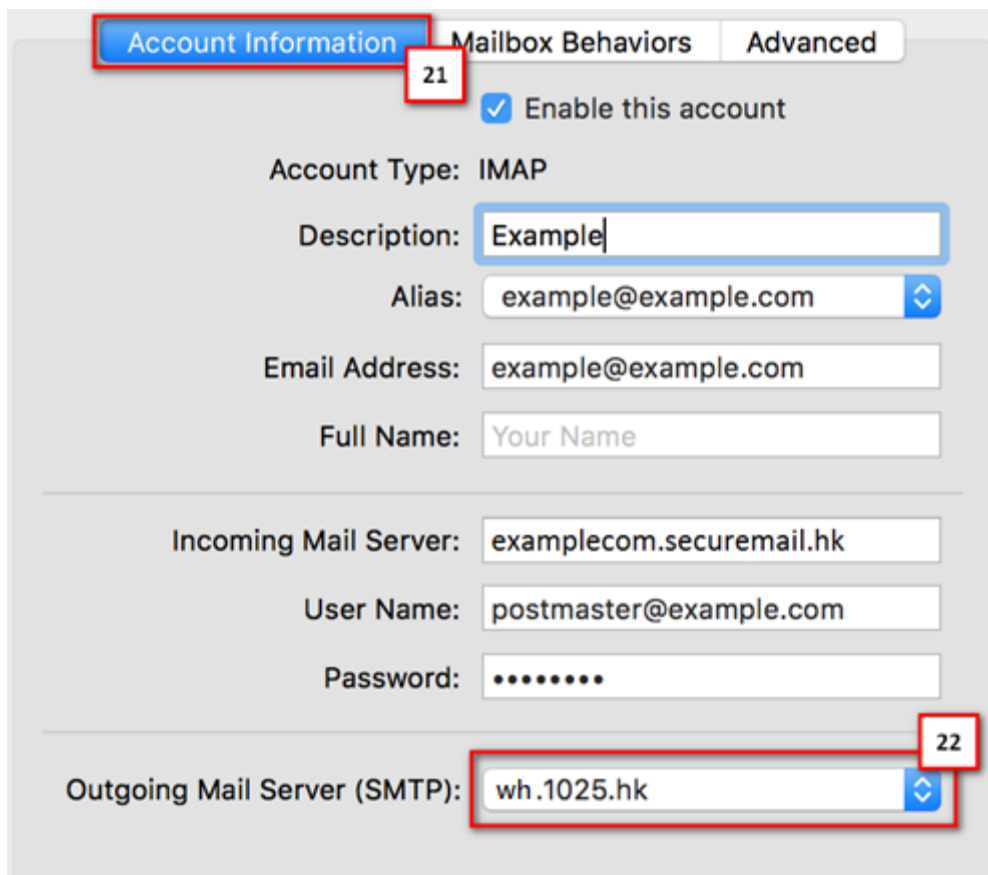
20. Port: Enter <993>, with SSL



The screenshot shows the 'Advanced' tab of the Mail Setup Assistant. The 'Port' field is set to '993' and the 'Use SSL' checkbox is checked. A red box highlights the 'Port' field and the 'Use SSL' checkbox. Other options include 'Automatically detect and maintain account settings', 'Include when automatically checking for new messages', 'Compact mailboxes automatically', 'Automatically download all attachments', and 'Send large attachments with Mail Drop'. A warning message states: 'Check with your system administrator before changing any of the advanced options below:'. The IMAP Path Prefix is empty. The authentication is set to 'Password'. The 'Allow insecure authentication' checkbox is unchecked. The 'Use IDLE command if the server supports it' checkbox is checked.

21. Back to <Account Information>

22. Click your **Outgoing Mail Server (SMTP)** & click <Edit SMTP Server List...>



The screenshot shows the 'Account Information' tab of a Mac Mail account setup window. The 'Account Information' tab is highlighted with a red box and labeled '21'. The 'Outgoing Mail Server (SMTP)' dropdown menu is highlighted with a red box and labeled '22', showing the value 'wh.1025.hk'.

Account Information | Mailbox Behaviors | Advanced

Enable this account

Account Type: IMAP

Description: Example

Alias: example@example.com

Email Address: example@example.com

Full Name: Your Name

Incoming Mail Server: examplecom.securemail.hk

User Name: postmaster@example.com

Password: .....

Outgoing Mail Server (SMTP): wh.1025.hk



The screenshot shows a close-up of the 'Outgoing Mail Server (SMTP)' dropdown menu. The menu is open, showing 'None' and 'wh.1025.hk' (selected). The 'Edit SMTP Server List...' button is highlighted with a red box and labeled '22'.

Outgoing Mail Server (SMTP) | None | ✓ wh.1025.hk

Edit SMTP Server List...

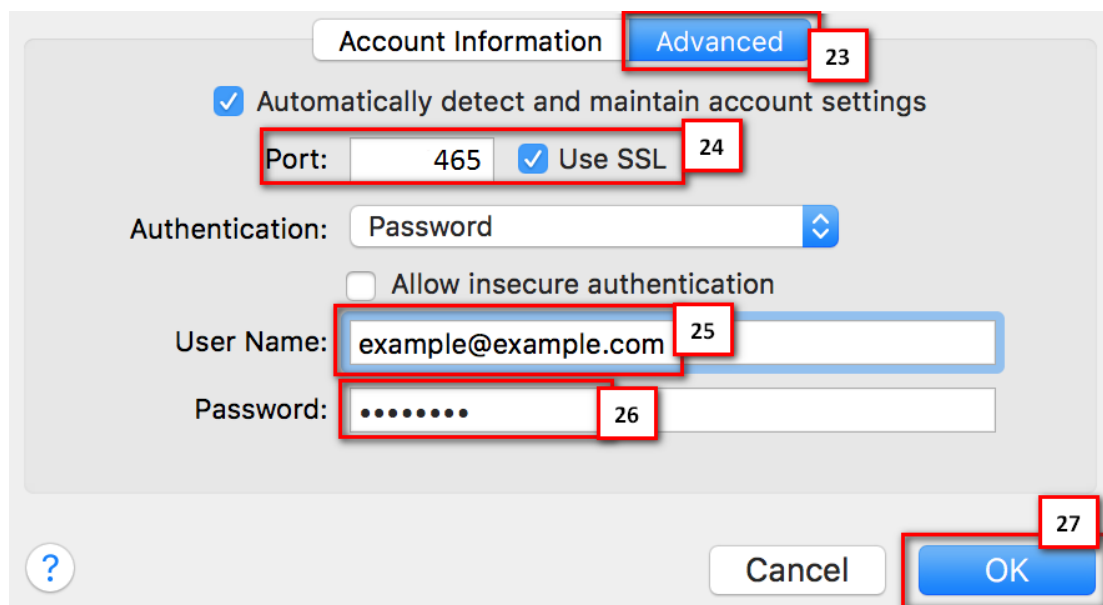
23. Click <Advanced>

24. Port: Enter <465> & tick SSL

25. User Name : Enter your **email address** (e.g. example@example.com)

26. Password: Enter your **email password**

27. Click <OK>



Account Information **Advanced** 23

Automatically detect and maintain account settings

Port: 465  Use SSL 24

Authentication: Password

Allow insecure authentication

User Name: example@example.com 25

Password: ..... 26

Cancel **OK** 27

28. Finish