

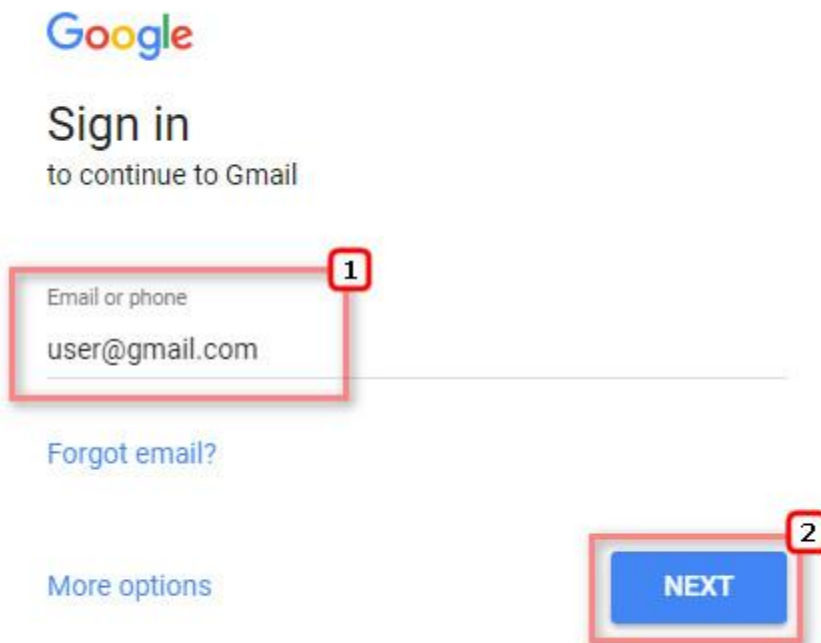


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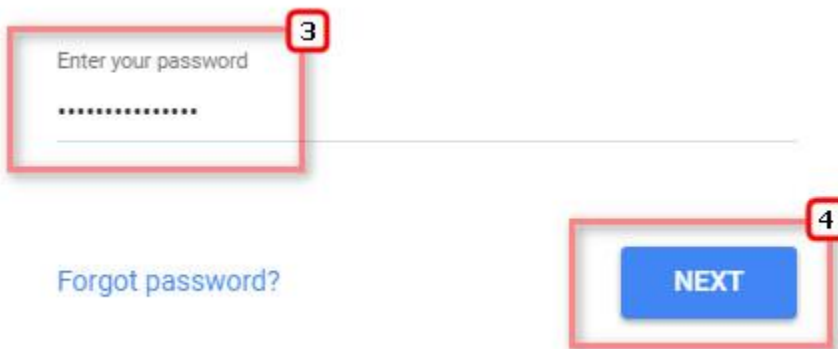
Unit A-D, 6/F, Wing Cheung Industrial Building
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Tel : (852) 3575 1888 Fax: (852) 2540 7463
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How to setup an email account in Gmail:

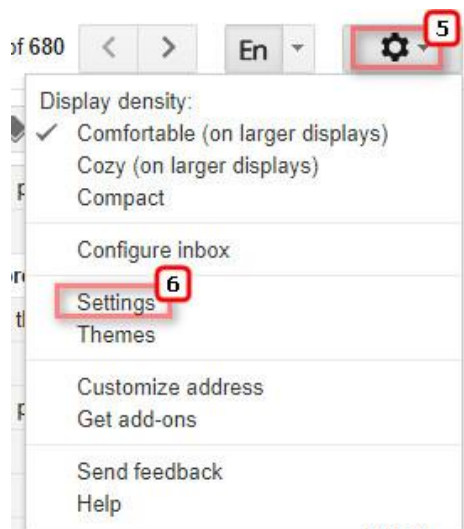
1. Enter your Gmail account (e.g. user@gmail.com)
2. Click <Next>



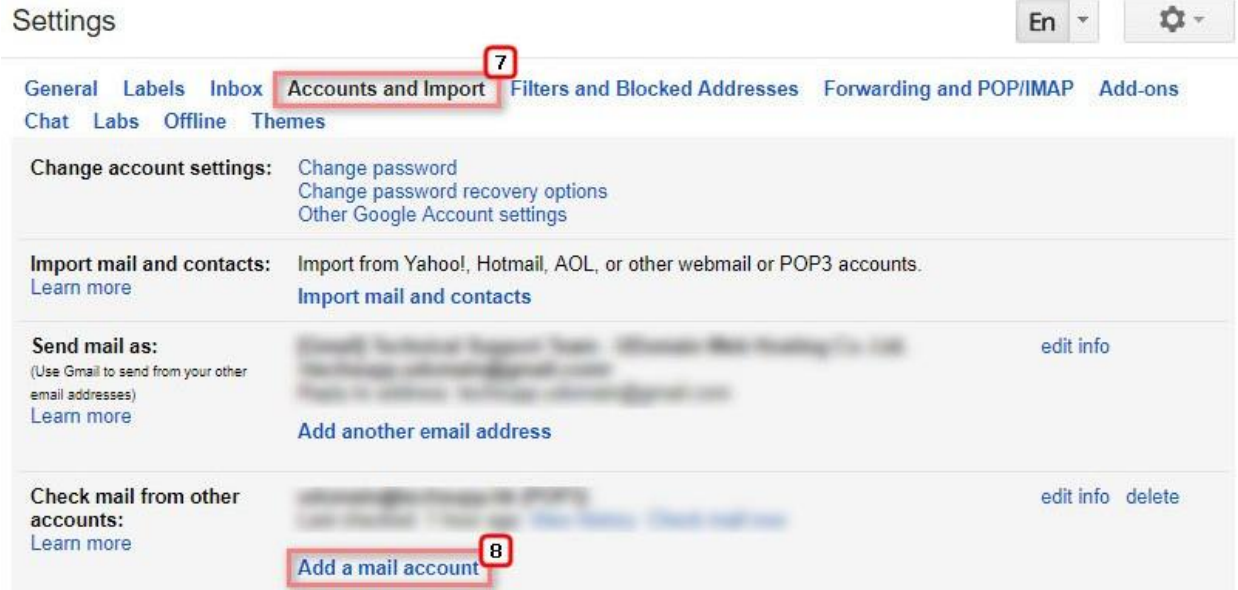
3. Enter your Gmail account password
4. Click <Next>



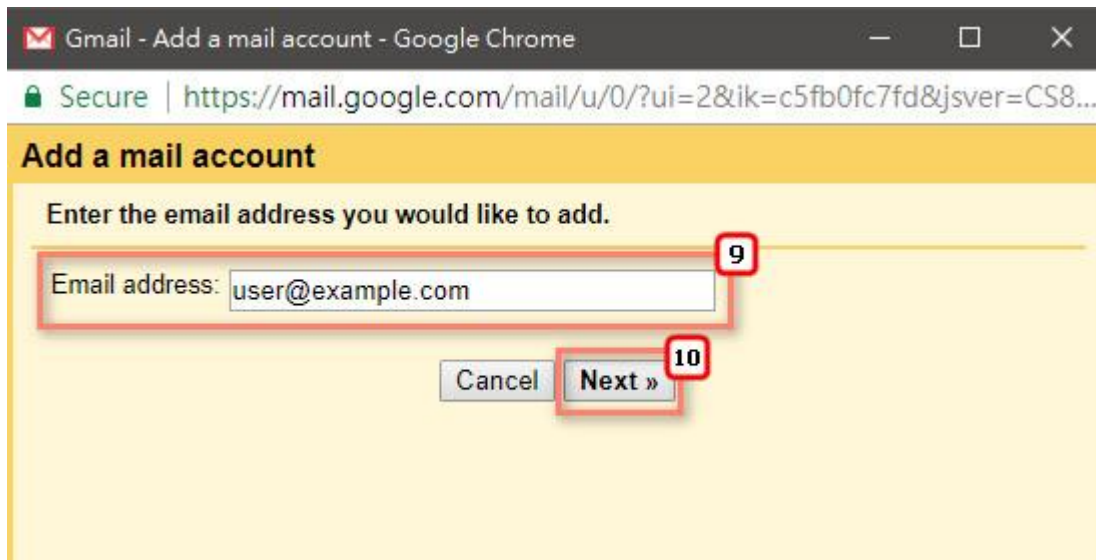
5. Click < ⚙ >
6. Click <Settings>



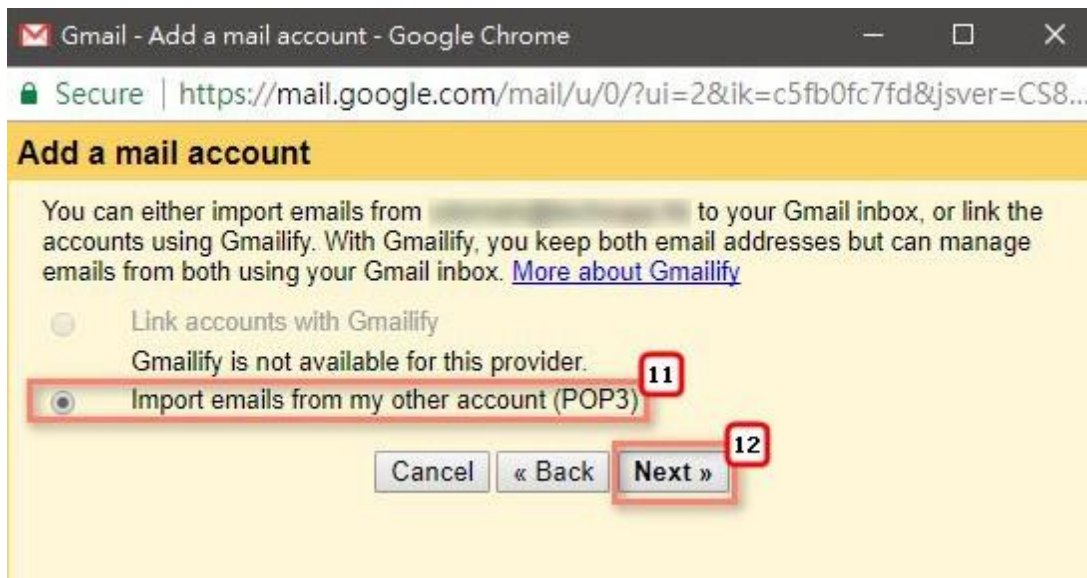
7. Click <Accounts and Import>
8. Click <Add a mail account>



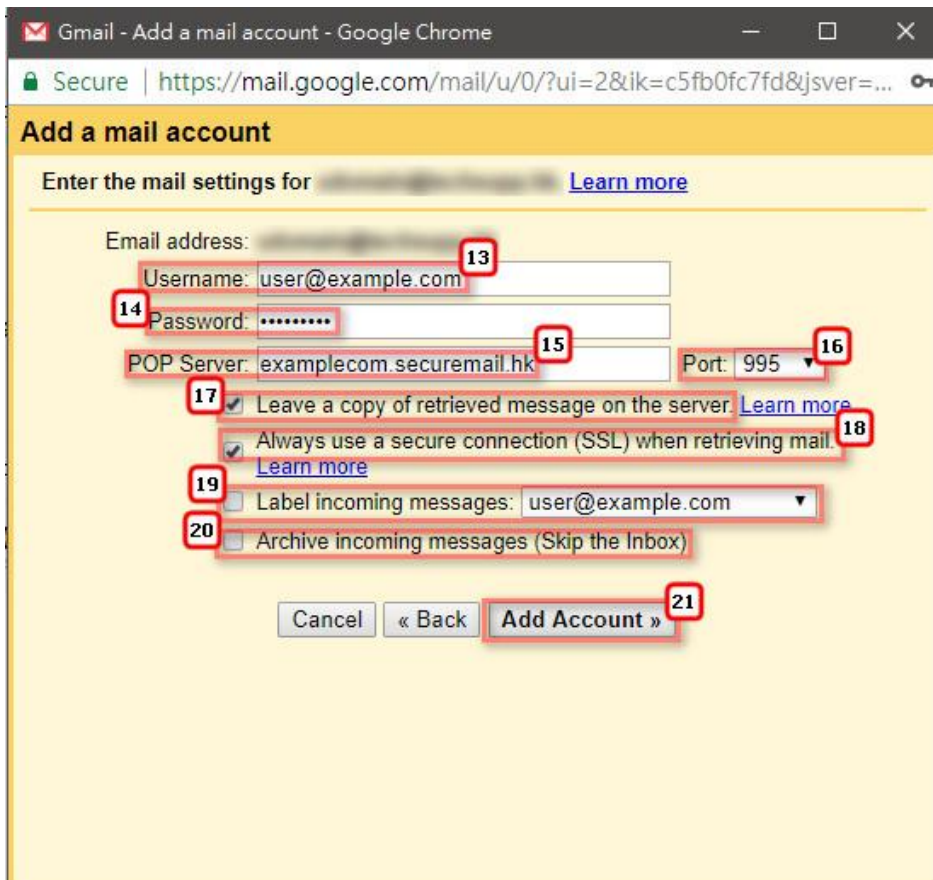
9. Email address: Enter your email address (e.g. user@example.com)
10. Click <Next>



11. Select <Import emails from my other account (POP3)>
12. Click <Next>



13. Username: **Enter your email address** (e.g. user@example.com)
14. Password: **Enter your email password**
15. POP Server: **Enter <Domain without "dot">.securemail.hk**
(e.g. examplecom.securemail.hk)
16. Port: Choose **<995>**
17. **Select** <Leave a copy of retrieved message on the server>
18. **Select** <Always use a secure connection (SSL) when retrieving mail>
19. **Deselect** <Label incoming messages :>
20. **Deselect** <Archive incoming messages (Skip the Inbox)>
21. Click **<Add Account>**



The screenshot shows the Gmail 'Add a mail account' form in Google Chrome. The form is titled 'Add a mail account' and has a yellow background. It contains the following fields and options, each with a red callout box containing a number:

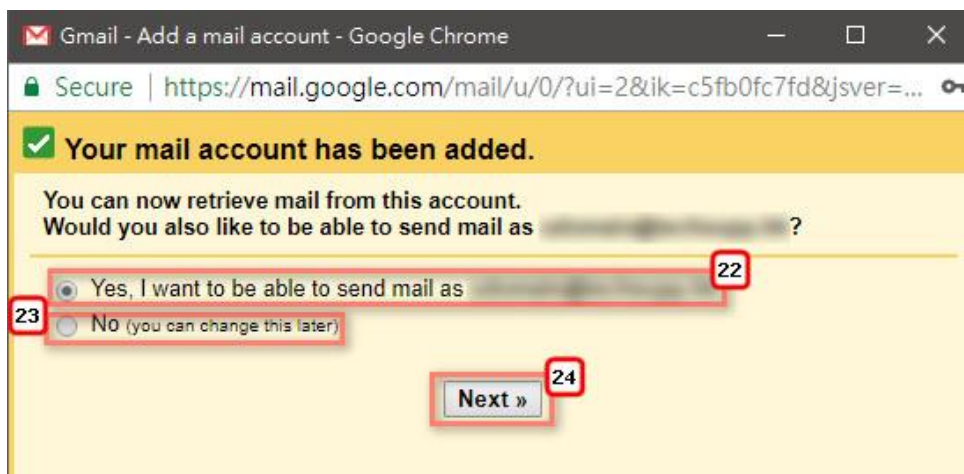
- 13: Email address field (containing user@example.com)
- 14: Password field (containing dots)
- 15: POP Server field (containing examplecom.securemail.hk)
- 16: Port dropdown menu (set to 995)
- 17: Checkmark for 'Leave a copy of retrieved message on the server' (with a 'Learn more' link)
- 18: Checkmark for 'Always use a secure connection (SSL) when retrieving mail' (with a 'Learn more' link)
- 19: Label incoming messages dropdown menu (set to user@example.com)
- 20: Unchecked checkbox for 'Archive incoming messages (Skip the Inbox)'
- 21: 'Add Account' button

At the bottom of the form are three buttons: 'Cancel', '« Back', and 'Add Account »'.

22. **Select** <Yes, I want to be able to send mail as >

23. **You can also select** <No>, it can change later when you want send mail as this sender address

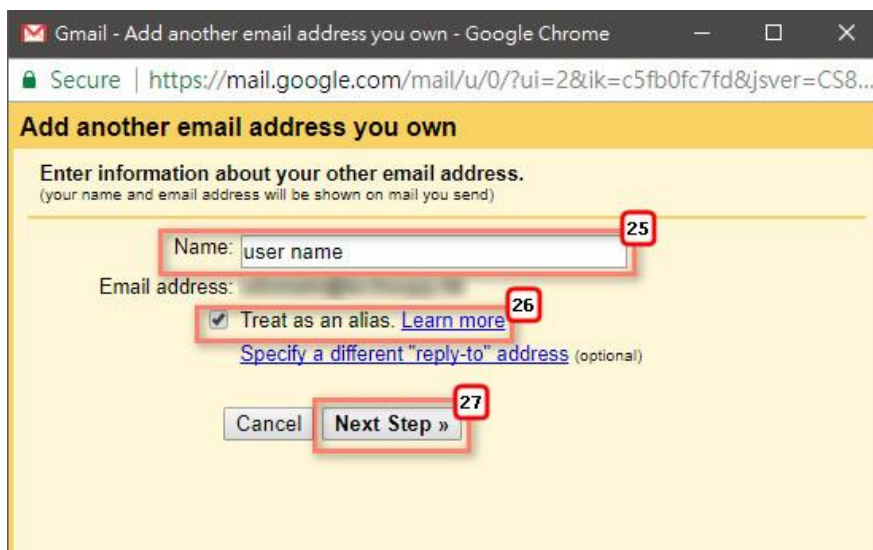
24. Click <Next>



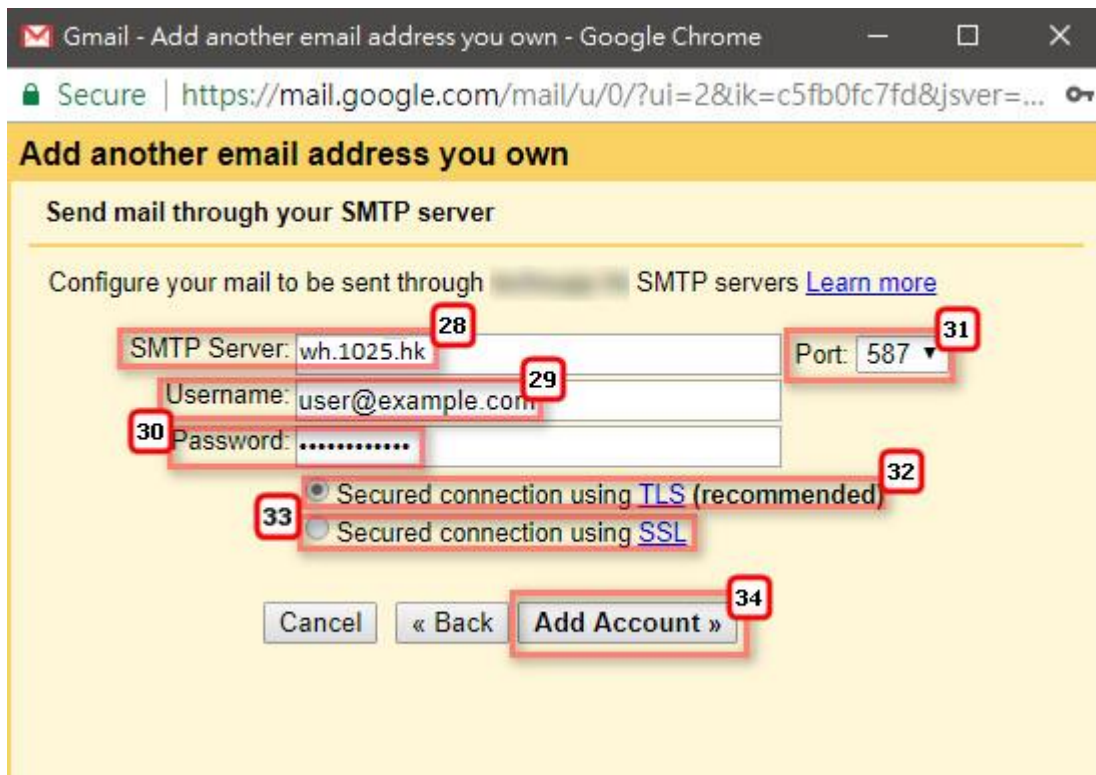
25. Name: **Enter your name** (you can enter what you want)

26. Select <Treat as an alias>

27. Click <Next Step>



28. SMTP Server: Enter **<wh.1025.hk>**
29. Username: Enter **your email address** (e.g. user@example.com)
30. Password: Enter **your email password**
31. Port: Choose **<587>**
32. Select **<Secured connection using TLS (recommended)>**
33. Deselect **<Secured connection using SSL>**
34. Click **<Add Account>**



The screenshot shows the Gmail 'Add another email address you own' setup page. The page title is 'Add another email address you own'. Below the title, it says 'Send mail through your SMTP server'. The main heading is 'Configure your mail to be sent through [redacted] SMTP servers [Learn more](#)'. The form contains the following fields and options:

- SMTP Server: wh.1025.hk (Callout 28)
- Port: 587 (Callout 31)
- Username: user@example.com (Callout 29)
- Password: (Callout 30)
- Secured connection using TLS (recommended) (Callout 32)
- Secured connection using SSL (Callout 33)
- Buttons: Cancel, « Back, Add Account » (Callout 34)

< Finish >